

Board of Directors – FSAS | MINUTES

Meeting date | time 5/16/2017 6:00 PM | Meeting location FSAS, Gray, ME

Meeting called by Alison Moser, Chair
Type of meeting Regular Meeting
Facilitator Alison Moser, Chair
Secretary Alyson Spencer-Reed

Attendees:
Alison Moser, Chair
Adam Gilman, Vice Chair
Alyson Spencer-Reed, Secretary
Melanie Prinz, Board (by phone; left 8:15)
Kathleen Clements, Board

Also Present:
Jacinda Cotton-Castro, Executive Director

Excused:
Sally Morris, Board

Meeting called to order at 6:04 pm.

AGENDA TOPICS

Review of Minutes

Motion to Accept April 29th, 2017 Minutes by A. Gilman
2nd by K. Clements
Motion passed 5-0.

Executive Directors' Report | J. Cotton-Castro

Reviewed written report.

Bus search: former SAD 15 bus garage mechanic has been helping us out – went with JCC and Camie, our bus driver. Options:

2015 C2, Allison transmission (high quality), 35,000 miles, previously leased, \$57,900.

2018, 0 miles, \$81,099 (total, delivered). Warranties: 5 years/100,000m for paint, 7 yrs/100,000m for transmission, 5 yrs/100,000m for engine. Monthly payments ~\$1200 – fits our budget.

Planning to get the bus in August.

JCC talked to the person in charge of the grant program we applied for back in the fall and it looks like we might receive \$20k to put toward a bus late next fall.

Governance Committee Report | A. Spencer-Reed

Need most recent version of by-laws for working on revisions – Jacinda to locate and provide.

Request from Alison – Gov. Committee needs to find the statutes that permit Executive Sessions so we can cite the appropriate one for each session in our meeting minutes. Found in back of Board binder.

Finance Committee Report | A. Moser

Reviewed financial reports.

Quarterly meeting with Poulin Financial on 5/12: nothing significant to report.

Personnel Committee Report | A. Moser

ED evaluation plan and timeline: Working to streamline our evaluation process. Mapped last year's eval with the PEPG. Identified 6 major categories, each of which has a number of skills to be measured. Both board eval and self-eval will be posted to SurveyMonkey for online administration. Job description is also under construction/revision. Discussion and clarification of which job description this year's eval will be based upon. By Monday, Melanie will send the full board the board- and self-evals along with the previous, approved version of the ED job description and the revised draft from which Alison & Melanie have been working. Board members to review/consider/send edits to Melanie before discussing at the June Board meeting. After June meeting, updated tool will be uploaded to SurveyMonkey for administration.

Board performance evaluation: Governance Committee to look at this over summer.

Education Committee Report | A. Gilman

Workshop with Virginia Dearani scheduled for 5/17

Board-staff-parent gathering scheduled for 5/25

Committee working on how best to use the data from the Iowa test to report useful information.

Ad Hoc Diversity Committee Report | A. Spencer-Reed

May meeting postponed until after the Values workshop.

Budget FY 2017-18 |

Update on revised version of new employee salary grid

Motion to approve the 2017 Employee Salary Grid as presented by K. Clements

2nd by A. Gilman

Motion passed 5-0.

M. Prinz left meeting at this point.

Motion to approve FY 17-18 Budget with edits as discussed and noted by JCC by A. Spencer-Reed

2nd K. Clements

Motion passed 4-0.

Public Comment |

None

Executive Sessions

Motion to enter executive session to discuss Board member recruitment, permitted by ME Title 1, Chapter 13, Subchapter 1, §405, 6. A. (1), by K. Clements

2nd A. Moser

Motion passed 4-0.

Entered 8:49 pm, exited 9:08 pm.

Motion to adjourn meeting at 9:08 pm by A. Spencer-Reed

2nd by A. Gilman

Motion passed 4-0.