

# Board of Directors – FSAS | MINUTES

## APPROVED

Meeting date, time 09/19/2019 6:00PM | Meeting location FSAS, Gray, ME

Meeting called by William Doughty, Chair

Type of meeting Regular Meeting

Facilitator: William Doughty, Chair

Secretary: Carolyn Beem, Secretary

### Attendees:

Bill Doughty, Chair

Penny Collins, Vice Chair

Carolyn Beem, Secretary

Melanie Prinz, Treasurer

Vincent Micale, Board

Sally Morris, Board

Ben Kramer, Board

Doug Lynch, Board

### Also Present:

Jacinda Cotton-Castro, Executive Director

### Excused:

### Meeting called to order at 6:00 pm

Quorum of 7 present at start of meeting.

Approved

## AGENDA TOPICS

Public Comment

None

Review of Minutes

*Motion to accept August 22, 2019 minutes by: Doug*

*Seconded by: Sally*

Discussion: Page 2 edit noted by Melanie  
*Motion passed as amended 7-0*

### **Review of September 12, 2019 Special Meeting Minutes**

*Motion to accept Minutes: Melanie*

*Seconded by: Carolyn*

*Discussion: None*

*Motion passed: 8-0*

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### **Executive Director Update:**

Busy beginning to school year, but off to a great start!

Need summary committee reports for Maine Charter School

Poll of Board to view potential space

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### **Update from Search Site Teams:**

*Motion to enter Executive Session(s): 405.6.A to consider future space options 6:15 PM*

*Motion by: Sally*

*Second: Penny*

*Passed: 8-0*

*Motion to exit Executive Session(s): 405.6.A 6:38 PM*

*Motion by: Sally*

*Seconded by: Bill*

*Passed 8-0*

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### **Finance Report and Actions**

FY20 Budget Update

Treasurer's Report

Clarification on budget impact from mandated increase in salary

Explanation of Extended School Year - means to keep the learning going through summer

Employee Count - 1 space available in Kindergarten; 146 enrollment (budgeted for 147)

*Motion to enter Executive Session(s): 405.6.A to consider hiring recommendation from the Executive Director 6:47 PM*

*Motion by: Ben*

*Seconded by: Doug*

Passed 8-0

*Motion to exit Executive Session(s): 405.6.A 6:52 PM*

*Motion by:* Penny

*Seconded by:* Melanie

*Motion to approve candidates recommended by Executive Director:* Sally

*Seconded by:* Doug

Discussion around pay for specific positions in the future. Personnel and Finance Committees to discuss and come back with a recommendation

Approved: 8-0

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### Committee Reports:

Personnel Committee: Sally walked through the August and September meetings.

Education Committee: Bill reported out two new committee members; update on Eureka Math and training taking place; NWEA testing evaluations; professional development; 5-6 team doing great out of the gate; PBIS (positive behavioral intervention system), RTI (response to intervention), both doing well; curriculum mapping. Jacinda spoke to arts integration - Artist in Residence

Questions: tech intensiveness of NWEA and how that fits within the curriculum going forward. To be added to ed committee agenda for further consideration

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### Informational Items

**Board Calendar** for 2019/2020: Review

Regular meetings to be held Third Thursday of the Month

February 1, 2020 Board Retreat

February 27 move date due to February vacation

March 7 and 21 Budget Workshop 8:30-11:00 AM

**Board Goals** from 2018/19 reviewed with an eye toward developing goals for the current school year. To be addressed at October regular meeting. Board directed to give consideration to existing goals and determine if some are still relevant: How to measure?

What is the role of the Board in setting, measuring and meeting these goals?

Additional thoughts: Advocacy going forward; ensuring necessary policies are in place particularly as we grow; fundraising

Goals doc with grid, to be added to website for board comments

Meeting Evaluation: What went well; what went not so well; need for improvement:

- Efficiency and accomplishments of the meeting, good preparation and staying on task
  - Reminder of the need to get board materials in the folder early
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**Closing:**

Net meeting: October 17, 6:00 pm

*Motion to adjourn:* Penny

*Seconded:* Melanie

*Passed 8-0*

*Meeting adjourned at 7:42 PM*