

# Board of Directors – FSAS | MINUTES

Approved 09.02.2020 by Executive Committee

Meeting date, time 09.02.2020 6:00PM | Meeting location: Online

<b>Meeting called by</b>	William Doughty, Chair	<b>Attendees:</b> Bill Doughty, Chair Sally Morris Vice Chair Ben Kramer, Treasurer Carolyn Beem, Secretary Penny Collins, Board member Doug Lynch, Board member Vincent Micale, Board member
<b>Type of meeting</b>	Special Meeting	
<b>Facilitator</b>	William Doughty, Chair	
<b>Secretary</b>	Carolyn Beem, Secretary	
<b>Meeting called to order at 6:00PM</b>		<b>Also Present:</b> Jacinda Cotton-Castro, Executive Director
Quorum of 7 present		<b>Additional Attendees:</b> Fern Desjardins and Bob Kautz from Maine Charter School Commission <b>Excused:</b> Melanie Prinz, Board member

## Agenda topics

Public Comment: None

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### Executive Director Update:

Very good PD day today - all abiding by check-in procedures. Closed out last year with staff, which was well received.

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### Consider motion to accept USDA funding:

Ben provided an overview of USDA loan process.

Board considered terms of loan agreement. Questions - none

*BE IT RESOLVED that the Board of Directors of Fiddlehead School approves and accepts in all respects, a proposed loan of \$1,555,000 (ONE MILLION FIVE HUNDRED FIFTY-FIVE THOUSAND DOLLARS) at an investment rate not to exceed TWO AND ONE QUARTER PERCENT (2.250%) for a period of THIRTY (30) years, from USDA Rural Development, for the proposed Building Purchase Project in accordance with Form RD 1942-9 Loan Resolution Security Agreement, and authorizes the President of the Board to deliver all documents, and to take any and all actions necessary to carry into effect such funding.*

*Motion to approve the USDA Loan Resolution Security Agreement: Carolyn*

*Seconded: Sally*

*Discussion: None*

*Approved: 7:0; 1 absent*

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### Consider motion to empower Exec Committee to approve minutes

To move the USDA loan process along, the Executive Committee requests Board permission to approve the minutes of this Sept. 2, 2020 special meeting, as required as part of the loan process.

*Motion to approve: Carolyn*

*Seconded: Doug*

*Discussion: None*

Approved: 7:0; 1 absent

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### Update Fiddlehead School Reopening Plan

Informational: A review of Maine DOE and CDC updates from 8/26/20 indicates no changes are needed at this time. Thanks to Jacinda, Penny and team for diligently working on FSAS plan which positions us well to be in alignment with MAine DOE and CDC guidelines.

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### COVID 19 Health and Attendance Policy

Revisions have been made based on Maine DOE and CDC updates on 8/26/20. Bill and Sally clarified revisions and definitions.

*Motion to approve the revised COVID 19 Health and Attendance Policy (with edits: 'exhale port style mask as prohibited'; normal temperature 100.4; add definition of outbreak; notify families and CDC IF any outbreaks; changing title): Sally*

*Seconded: Ben*

*Discussion: None*

*Motion approved: 7:0; 1 absent*

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### Policy: Suicide Prevention Policy

As recommended by Policy Committee and administration; reviewed by legal

Jacinda provided background on policy and procedure.

*Motion to approve Suicide Prevention Policy: Penny*

*Seconded: Sally*

*Discussion: None*

*Motion approved: 7:0; 1 absent*

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### Policy: Child Sexual Abuse Prevention Policy

As recommended by Policy Committee and administration; reviewed by legal

*Motion to approve Child Sexual Abuse Prevention Policy: Carolyn*

*Seconded: Penny*

*Discussion: none*

*Motion approved: 7:0; 1 absent*

**Additional Comments: both Suicide Prevention policy and Child Sexual Abuse Prevention Policy will be dated and shared in the shared approved policies folder**

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### Consider Hiring recommendations

*Motion to enter Executive Session(s): 45.6A to discuss nominees for open positions: 6:48 PM:*

*Sally*

*Seconded: Ben*

*Discussion: None*

*Motion passed: 7:0; 1 absent*

*Motion to exit Executive Session(s): 405.6.A 7:18 PM: Sally*

*Seconded by: Doug*

*Motion passed: 7-0; 1 absent*

*Motion to approve recommended slate of hires as discussed in Executive Session: Sally*

*Second: Ben*

*Discussion: Outstanding job by school administrator in filling a full slate of candidates during these difficult times.*

*Motion approved: 6:0; 1 experiencing technical difficulties; 1 absent*

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### Other Items/Closing

*Next Scheduled Meeting: September 19, 8:30 AM*

*Motion to adjourn: Sally*

*Seconded: Ben*

*Passed 7-0; 1 experiencing technical difficulties; 1 absent*

*Meeting adjourned at 7:22 PM*

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*Minutes approved by Executive Committee 09.02.2020, 7:50PM: 4:0*