

Board of Directors – FSAS MINUTES

Meeting date, time 1.16.2021 8:30am | Meeting location: Online

Meeting called by William Doughty, Chair
Type of meeting Regular Meeting
Facilitator William Doughty, Chair
Secretary Carolyn Beem, Secretary

Meeting called to order at 8:30am
Quorum of 7 present

Attendees:

Bill Doughty, Chair
Sally Morris, Vice Chair
Ben Kramer, Treasurer
Carolyn Beem, Secretary
Penny Collins, Board member (8:40)
Melanie Prinz, Board member
Doug Lynch, Board member
Vincent Micale, Board member

Also Present: Jacinda Cotton-Castro, Executive Director

Additional Attendees:

Shelley Reed, Maine Charter School Commission

Excused:

None

AGENDA TOPICS

Public Comment: none

Review of Minutes from December 19,2020

Motion to approve December minutes: Doug

Seconded: Sally

Discussion: none

Approved: 6:0 ; 1 abstain

Executive Director Update

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Glimmers of hope and light...a successful but little bumpy reentry in the new year, given all that's going on with Covid. Working really well together, very collaborative.

There have been a lot of transitions with new hires this fall. COTL position went from employee to contractor. JCC taking a more hands on approach with team and connection with staff. CRF extension for using remaining funds; special ed particularly difficult across the nation; through collaboration with other charter schools located a school psychologist. Yurt has arrived!! Attack on Capitol - how to address.

Exploring Century 21 Grant for after school programming. Board supportive in applying for grant;, and expressed caution in managing time commitment and expectations of staff.

Future Covid vaccines to hopefully include FH teachers in next scheduled distribution, per state guidelines.

Board expressed appreciation for Jacinda's efforts in navigating the school through these unchartered waters.

Report from Auditor

Most of the meeting focused on the report from the auditor, Amanda Schultz Brown, as she walked the Board through the annual audit for FY 19-20. Positive feedback provided.

Motion to approve and accept auditor's report as presented: Ben

Second: Melanie

Discussion: none

Motion passed: 8:0

Finance Committee and Treasurer's Report:

Ben provided update on budget FY 20-21

Updated per pupil funding- shows positive vs. expectations. Huge win for our budget (kudos to Bobbie!)

Cash flow sufficient to cover current expenses; school in a healthy position going into February. Finance Committee beginning to prep for March budget meetings.

Motion to approve Treasurer's report: Sally

Second: Ben

Discussion: none

Motion passed: 8:0

Earned Time/Sick Leave Policy

Sally walked the Board through the required leave policy, and in the future how we might support staff beyond what is required by law.

FMLA - discussion regarding what is included, definitions; requirements mandated by statute.

Extended/Long term leave - what could FH provide; how to define leave; how to support employees with this benefit; short term vs long term solutions; accrued time off.

Action: Further discussion needed with Personnel and Finance Committees, Carolyn/Governance Committee to join future discussion.

Priorities for 2021:

Support our faculty

Budget for 21-22

Board membership

Board calendar: Feb meeting and Budget Workshops

Upcoming dates:

Feb. 13 8:30 AM-- Board meeting

March 6 8:30 AM- Budget workshop

March 20 8:30 AM-- Board meeting and budget workshop

March 27 8:30- if needed budget workshop.

Discussion: Stakeholder meeting typically scheduled in May. How to go forward within constraints of Covid?

Other Items/Closing

*Next Scheduled Meeting: **Saturday, February 13, 8:30 AM***

Meeting Evaluation: Norms and Protocols

Motion to adjourn: Penny

Seconded: Melanie

Passed 8-0

Meeting adjourned at 10:45 AM