

Board of Directors – FSAS MINUTES

Approved 9.23.2021

Meeting date, time 08/12/2021, 6:00pm | Meeting location: Fiddlehead School, In-Person

Meeting called by Sally Morris, Chair

Type of meeting Regular Meeting

Facilitator Sally Morris, Chair

Secretary Carolyn Beem,
secretary

Attendees:

- Sally Morris Chair
- Ben Kramer, Treasurer
- Carolyn Beem, Secretary
- Susan Doughty, Board member
- Doug Lynch, Board member

Meeting called to order at 6:04PM

Quorum of 5 present at start of meeting

Also Present: Jacinda Cotton-Castro, Executive Director

Additional Attendees: Mara Wiggin, Jen Damon, Liz Harrigton

Excused: Joe Mattos, Board member
Kimberly Allen, Board member

AGENDA TOPICS

Public Comment: None

Approval of June 12, 2021 Minutes:

Motion to approve: Doug
Second: Ben

Discussion: None
Approved: 5:0

Election of Officers for 2021/22 School year

Sally Morris: Chair

Ben Kramer: Treasurer

Carolyn Beem: Secretary

(Vice Chair still TBD)

Motion to approve slate of officers as presented in the agenda, with the addition of Sally which was omitted: Ben

Second: Doug

Discussion: None

Motion approved 5:0

Executive Director Report

After a restful summer, raring and ready to go with a new school year on the horizon! Great having Mara Wiggin in her new position. Hiring and personnel/staffing looks great. JCC provided an outlook and highlights of plans for the academic year. Goal is to keep things safe, functional, and simple, while ensuring the community is well cared for. Hybrid model is not ideal; it is really important to get children in place as much as possible, so we can be the most effective. Keeping safe with: universal masking, pooled testing, social distancing, and vaccinations when available.

Finance Committee and Treasurer's Report

Ben provided Financial Reports and highlights. Finance committee meeting next week with a more formal report to follow. Early look shows we ended last fiscal year under budget. Areas of focus will be on updating the salary grid and reviewing contracting with a human resources consultant to ensure we are adhering to best practices.

Discussion: timing on salary updates.

Leadership Evaluation Committee Report

Update on process and gathering feedback to come

Update on Facilities

JCC provided an update on ESSERF 3 Funding which would include window replacement.

Quotes to come on paving and painting.

Year End meeting with MCSC

JCC shared how the Commission evaluates charter schools and grades each individual school, true to their mission and contractual obligations. Overall FH grew and prospered through Covid.

Update on Covid Health Policy

Need to review the current policy and identify what needs to be updated and included.

Consideration for Board: recommendation for universal masking and pooled testing.

Motion to approve Universal masking policy for all indoor settings for school year

2021/22: Carolyn

Second: Doug

Motion approved: 5:0

Motion to develop Pool testing program (which includes family communications) to be included in an updated Covid Policy, to be finalized in advance of the opening of school:

Susan

Second: Ben

Discussion: No further discussion

Motion approved 5:0

Public portion of the meeting closed: 7:00PM

Personnel Items

Motion to enter Executive Session(s): 405.6.A to discuss personnel matters: 7:05 PM

Motion by: Sally

Seconded: Doug

Discussion: None

Motion passed: 5:0

Motion to exit Executive Session(s): 405.6.A 7:25 PM

Motion by: Carolyn

Seconded by: Ben

Motion passed: 5:0

Motion to approve Executive Director's slate of hiring recommendations as discussed in Executive Session: Ben

Seconded: Doug

Discussion: None
Motion passed: 5:0

Other Items/Closing

Board calendar: TBD on day and time of future meetings. Sally to poll the board through Google doodle.

Retreat needs to remain on the agenda for sometime this fall/winter

Motion to adjourn: Susan
Seconded: Doug
Passed 5:0
Meeting adjourned at 7:39 PM