

Student Conduct on the Bus and Administrative Procedures

In view of the fact that a bus is an extension of the classroom, the Board requires children to conduct themselves in the bus in a manner consistent with established standards for classroom behavior.

Fiddlehead School assumes responsibility for a student at the time they board the bus. That responsibility ends when the student is delivered to the regular bus stop at the close of the school day.

As the person responsible for the safety of all students in a school vehicle, the bus driver, with assistance from the school PBIS team, will teach all students the behavior expectations for the bus within the first 2 full weeks of school.

In cases when a child does not conduct him/herself properly on a bus, such instances are to be brought to the attention of the Principal/Executive Director and/or designee.

The bus driver will inform the parents immediately of the misconduct and request their cooperation in checking the child's behavior. Children who become a serious disciplinary problem on the school bus may have their riding privileges suspended by the Principal/Executive Director and/or designee. In such cases, the parents of the children involved become responsible for seeing that their children get to and from school safely.

The driver must address all inappropriate behavior when it occurs. Whenever possible, the matter should be taken care of between the driver and student.

Unless an emergency presents itself, parents are not allowed on the bus.

If a student's behavior warrants administrative response, the driver will take the following steps:

Minor Offenses:

As determined by the driver, the driver gives a verbal warning and completes a minor behavior referral form to be filed with the Principal/Executive Director and/or designee.

Major Offenses:

1st Major Offense: The driver completes a behavior referral form to be filed with the Principal/Executive Director and/or designee. The Principal/Executive Director and/or designee will conference with the student and support any restitution needed. The student's parents/guardians will be notified within 24 hours via email or phone call. The

Principal/Executive Director and/or designee. will discuss the outcome with the bus driver. The student may be moved to an alternate seat temporarily (up to 1 week).

Second Major Offense: The driver completes a behavior referral form to be filed with the Principal/Executive Director and/or designee. The Principal/Executive Director and/or designee will conference with the student and support any restitution needed. ***The second major offense includes suspension of the student's riding privileges for up to three (3) days.*** The student's parents/guardians will be notified within 24 hours via email or phone call. The Principal/Executive Director and/or designee will discuss the outcome with the bus driver. The student WILL be moved to an alternate seat temporarily (up to 1 week).

Third Major Offense: The driver completes a behavior referral form to be filed with the Principal/Executive Director and/or designee. The Principal/Executive Director and/or designee will conference with the student and support any restitution needed. ***The third major offense includes suspension of the student's riding privileges for up to the rest of the school year.*** The student's parents/guardians will be notified within 24 hours via email or phone call. The Principal/Executive Director and/or designee will discuss the outcome with the bus driver.

*In extreme cases, the Executive Director/Principal may bypass any of the above notifications to arrive at appropriate disciplinary responses.

This policy is subject to all Special Education and any legal requirements.

Board Approved: April 14, 2022