

# Board of Directors – FSAS MINUTES

*Approved 06.09.2022*

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Meeting date, time 04/14/2022 6:00 PM Meeting location: via Zoom

Meeting called by Sally Morris, Chair

Type of meeting Regular Meeting

Facilitator Sally Morris, Chair

Secretary Carolyn Beem,  
secretary

**Attendees:**

- Sally Morris, Chair
- Joe Mattos, Vice Chair
- Carolyn Beem, Secretary
- Ben Kramer, Treasurer
- Susan Doughty, Board member

**Meeting called to order at 6:06 PM**

Quorum of 5 present at start of meeting

**Also Present:** Jacinda Cotton-Castro, Executive Director

**Additional Attendees:** Jen Everett

Excused: Kimberly Allen, Board member

**AGENDA TOPICS**

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Public Comment:  
None

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*Approval of March 17, 2022 Minutes:*

*Motion to approve: Joe*

*Second: Ben*

*Discussion: none*

*Approved: 5:0  
Approval of Minutes April 4, 2022 Special Meeting*

*Motion to approve: Ben  
Second: Carolyn  
Discussion: none  
Approved: 5:0*

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## **Executive Director Report**

### Overview and Updates - Informational

Ups and Downs of the past year have been interesting. Lots of anxiety - with a focus on how the kids are doing. As challenging as the vote of the 4th was (regarding masking optional), it's wonderful to see the smiling faces of the kids. Infinite campus up and running. Violin concerts are on the agenda!

Working a lot on planning - the overall structure, new positions; new students with additional needs. Working with the whole Admin team to focus on what we need for staffing and structure. Joe has been instrumental in identifying needs through a structured matrix. Professional development with Ross Green was terrific training and greatly appreciated by the staff.

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## **Committee Updates**

### **Finance /Budget Committee Report**

Ben Kramer (Chair) provided the Board with updated finance information (CIP Account expenditure approval, paving, etc.) and Budget Workshop discussions and recommendations.

A couple of building projects: replacing some of the clapboarding; pavement patching

*Motion to approve Clapboard work for \$26;080 to be funded through CIP  
expenditure: Ben  
Second: Susan  
Discussion: None  
Approved: 5:0*

*Motion to approve Budget for Fiscal Year 2022/23, that shows a net income of \$11, 000:  
Ben:  
Second: Sally  
Discussion: none  
Approved: 5:0*

*Motion to approve the March 2022 Treasurer's Report: Ben*

*Second: Joe*  
*Discussion: None*  
*Approved: 5:0*

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### **Personnel Committee**

Sally Morris (Chair) presented information and recommendations re: new positions and job descriptions.

Recommendations of posting new positions based on approved budget Approval:  
Principal, Behaviorist, Part-time Social Worker

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### **Governance Committee**

Review updated Fiddlehead School Bus Policy

*Motion to approve the Student Conduct on the Bus and Administrative Procedures Policy: Sally*

*Second: Joe*

*Discussion: none*

*Approved: 5:0*

Discuss School Calendar for 2022/2023 as presented

*Motion to approve the 2022/23 School Calendar as presented: Ben*

*Second: Joe*

*Discussion: none*

*Approved: 5:0*

Establish Date for June Board meeting: June 9

Discuss Board Recruitment: Sally to begin posting on-line; Board to brainstorm new recruitments

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### **Education Committee**

Joe Mattos (Chair) updated the Board regarding current and future status of curriculum, instruction and assessment, and the highlights from his filed report, including professional development; Capstone project - presenting in May; teachers to join committee

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### **Health Committee:**

Health Education Update - tabled

Discussion ensued regarding State announcement of doing away with pooled testing beginning May 13.

Health education - to be introduced to students, through contracted teacher/instructor

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### **Executive Session**

*Motion to enter Executive Session(s): 405(6)(A) to discuss employment of officials, appointees, or employees: 7:44 PM*

*Motion by: Sally*

*Seconded: Susan*

*Discussion: None*

*Motion passed: 5:0*

*Motion to exit Executive Session(s): 405.6.A : 7:53 PM*

*Motion by: Carolyn*

*Seconded by: Joe*

*Motion passed: 5:0*

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### **Other Items/Closing**

Meeting Evaluation: Board norms and protocols

Upcoming Meeting Dates:

Board retreat part 2: May 14, in-person (note: later changed to Zoom)

Regular Board meetings:

May 19, 2022 (zoom)

June 9, 2022

*Motion to adjourn: Ben*

*Seconded: Sally*

*Passed: 5:0*

*Meeting adjourned at 7:55 PM*

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