

Board of Directors – FSAS MINUTES

APPROVED

Meeting date, time 06/09/2022 6:00 PM Meeting location: via Zoom

Meeting called by Sally Morris, Chair

Type of meeting Regular Meeting

Facilitator Sally Morris, Chair

Secretary Carolyn Beem,
secretary

Attendees:

Sally Morris, Chair

Joe Mattos, Vice Chair

Carolyn Beem, Secretary

Ben Kramer, Treasurer

Susan Doughty, Board member

Meeting called to order at 6:03 PM

Quorum of 5 present at start of meeting



Also Present: Jacinda Cotton-Castro,
Executive Director

Additional Attendees: 12 members of the
public

Excused:

Kimberly Allen, Board member

AGENDA TOPICS

Public Comment:

None

Approval of April 14, 2022 Minutes:

Motion to approve: Joe

Second: Susan

Discussion: none
Approved: 5:0
Approval of Special Meeting June 9, 2022 Minutes:

Motion to approve: Susan
Second: Ben
Discussion: none
Approved: 4:0; 1 abstains

Executive Director Report

Overview and Updates - Informational

In addition to the Executive Director's report, Jacinda shared: Had a robust Spring. It was wonderful to have everyone back in place. It was a very challenging year with keeping everyone in place while maintaining a focus on keeping everyone safe. The staff has been tremendous and working well as a team. Looking forward to our grade 8 graduation! Staffing is in place and we are truly looking forward to next year. Great candidate for the principal position. Appreciation expressed for all the hard work that went into this year.

Board also expressed gratitude for Jacinda's great leadership

Committee Updates

Governance

Puppies in school and need for a policy: Traditionally puppies have been welcome in the school; to address safety concerns and maintaining equity and fairness, an official policy is in the best interest of the school.

Motion to approve Dog Policy as presented, effective with the 2023 School year: Joe
Second: Susan
Discussion: None
Approved: 5:0

Discussion regarding virtual meetings and specifically the chat function. Once public comment concludes the chat should be closed. Are we technologically able to turn off the chat function during a zoom meeting? Also, discussed Board members should not be turning to specific public participants for a comment.

Education Committee (Joe):

Clarifying the role of the education committee. The Charter Commission has just released new guidelines which will be helpful. Determining the roles of the committee, the staff, the curricula and the principal - going forward there will be greater clarity. More work will be ongoing this summer.

Facilities Committee (Jacinda):

Siding scheduled to be installed at the end of June; windows are in; driveway will be patched due to ice damage. Karen and Denise have been enormously helpful in making these improvements happen. Looking at alternative sources of heat and efficiencies. Heat pumps and solar are in the mix, but need to set priorities and balance with finances.

Health/Wellness Committee (Susan):

Most of the current work has been dedicated to Covid issues. Working on how to help the staff with self-care. We did have a plan for health education for 4th grade and up, with a new staff member in place. However, due to a variety of concerns and timing those plans didn't work out. More work is ongoing and a revised plan will be in place for the fall.

8th Grade Graduation: Had been scheduled for Wednesday June 15. Based on current Covid health policy, the eighth grade is currently remote. Graduation day would be outside the 5 day window for quarantine per the CDC (as opposed to FH's guidelines of 8 days).

Recommendation from the Executive Director, with input from the Health Committee, is to apply the CDC recommendation of 5 days for this one event. Students would be masked, outdoors, and school would be officially closed so risk is mitigated.

Questions regarding timing of testing: if positive tests are within the 5 day window does that exclude those students? Response: looking at options (zoom, etc), but need to maintain consistency and fairness.

Motion to approve an exception to the Covid quarantine window to 5 days, solely for the graduation of the 8th grade on Wednesday, June 15: Ben

Second: Susan

Discussion: None

Motion approved: 5:0

Personnel Committee (Jacinda):
Held for Executive session

Finance /Budget Committee Report (Ben):

Yurt discussion: Would like to keep the current Yurt in place at Thompson's Orchard. Looking creatively at options for an additional structure: the outside grounds seems to make the most sense. Allows us a little more time and a little more space to consider all options for growth. Current proposal is approximately \$48,000; would also require a heat pump and electrical box. Reviewing funding - examples - reserve account, line of credit, or a loan. Also reviewed the option of portable classroom(s). Questions: what is the cost of heat/electric - don't have the exact costs but not significant; is it moveable/sellable - yes.

Motion to authorize the purchase of the Yurt, including heat and electrical connectivity, at a cost not to exceed \$55,000, to be determined later how the payment will be funded, as recommended by Finance Committee: Ben

Second: Susan

Discussion: Pleased that this solution addresses immediate space concerns

Motion approved: 5:0

2 months of Treasurer's report: Expect to end the year on budget. Any surplus we originally anticipated has been dedicated to salary upgrades.

Motion to approve the April and May Treasurer's Report: Ben

Second: Carolyn

Discussion: None

Motion approved: 5:0

Shout out to our bus driver Tracy who has done a monumental job taking care of our students this year!

Recognition of 8th grade capstone projects

Board Retreat (Sally)

Sally reviewed the retreat notes as provided by Carol Wishcamper.

Election of Officers

Presentation of Slate for 2022-2023 School Year

Outgoing Chair - Sally - Incoming Chair Joe Mattos

Motion to approve returning Board Members (Joe Mattos, Ben Kramer, Susan Dougherty,

*Kim Allen): Sally
Second: Ben
Discussion: None
Motion approved: 5:0*

*Motion to approve the election of Joe Mattos as Chair: Sally
Second: Susan
Discussion: None
Motion passed: 5:0*

Sally noted there are new board members in the pipeline.

Executive Session

Motion to enter Executive Session(s): 405(6)(A) to discuss employment of officials, appointees, or employees: 7:38 PM

*Motion by: Carolyn
Seconded: Susan
Discussion: None
Motion passed: 5:0*

*Motion to exit Executive Session(s): 405.6.A : 8:21PM
Motion by: Carolyn
Seconded by: Joe
Motion passed: 5:0*

*Motion to approve slate of hires for the positions of Principal, Behavioral Specialist, Special Education Teacher, School Counselor, 2nd Grade Lead Teacher, 3rd Grade Lead Teacher, Special Education Teacher Assistant, and Substitute Nurse, as discussed in Executive Session: Ben
Second: Susan
Discussion: None
Motion approved: 5:0*

Other Items/Closing

Meeting Evaluation: Board norms and protocols

Upcoming Meeting Dates:

No July meeting

Regular Board meetings:
August 18, 2022 (confirmation of date tbd)
September 15, 2022

Motion to adjourn: Ben
Seconded: Sally
Passed: 5:0
Meeting adjourned at 8:26 PM
