

Board of Directors – FSAS MINUTES

Approved 11.18.2021

Meeting date, time 10/21/2021, 6:00 pm | Meeting location: on-line via zoom

Meeting called by Sally Morris, Chair
Type of meeting Regular Meeting
Facilitator Sally Morris, Chair
Secretary Carolyn Beem, Secretary

Attendees:
Sally Morris, Chair
Ben Kramer, Treasurer
Carolyn Beem, Secretary
Joe Mattos, Board member
Kimberly Allen (6:25pm)

Also Present: Jacinda Cotton-Castro, Executive Director
Additional Attendees: Mara Wiggin
Excused: Susan Doughty, Doug Lynch, Board members

Meeting called to order at 6:10 PM
Quorum of 4 present at start of meeting; 5 at 6:25pm

AGENDA TOPICS

Public Comment: None

Approval of September 23, 2021 Minutes:

Motion to approve: Ben
Second: Carolyn
Discussion: none
Approved: 4:0

Motion to approve minutes from August 23, 2021 Special meeting: Held till November meeting

Executive Director Report

Jacinda reported we had our first Covid case which was shut down quickly, with no spread. Pooled testing is going well with 87% of students participating. 97% of staff have been vaccinated. Working with Nurse Becky on immunizations going forward; applying for authorization to be a vaccination site for kids under 12.

Un-pausing PTO group; school music (violin); after school enrichment

Installing a camera on bus, given growing number of student riders

Visitors to the building have to be vaccinated with negative tests, and wear masks.

Protocols need to be solidly in place as outside groups have expressed an interest in the school space during non-school hours.

Mara added assigned seats on the bus contributing to successful tracing, and masking outside

Discussion - contact tracing

Committees - Discuss committee assignments - informational

Governance

Personnel

Diversity

Education

Finance

Facilities

Governance Committee

Revised policy - Technology and Internet Usage Policy - Procedure

*Motion to approve updated Technology and Internet Usage Policy - Procedure: Ben
Second: Kimberly*

Discussion: Re-coding the sign-off page to be Exhibit E

Motion approved: 5:0

Election of Vice Chair

*Motion to approve the election of Joe Mattos as Vice Chair for 2021/22 school year:
Carolyn*

Second: Ben

Discussion: none

Motion approved: 4:0; 1 (Joe) abstains

Finance Committee and Treasurer's Report

September reports were not available. Those will be combined with October numbers to be presented at the November meeting.

Facilities: Finance determined Facilities Committee should engage the engineer on replacing the septic system Summer 2022.

Ben provided information on proposed salary grid:

Proposed increases in salaries for next year should be offset by increased incoming students. Recommendation is to phase the increases midway through the year.

Discussion/questions: timing; how the increased costs will be offset; benefits, current and going forward.

Motion to approve updated salaries based on the Treasurer's presentation of the updated Salary Grid to commence January 2022: Joe

Second: Kimberly

Discussion: None

Motion Approved: 5:0

Calendar

Author/speaker Ross Green coming January 7 for staff professional development, which upsets the current calendar.

Motion to amend the school calendar to reflect January 7, 2022 as a staff professional development/no school day and last day of school moving to June 15: Ben

Second: Kimberly

Discussion: none

Motion approved: 5:0

Personnel Items

Motion to enter Executive Session(s): 405.6.A to discuss personnel matters: 7:55 PM

Motion by: Ben

Seconded: Carolyn

Discussion: None

Motion passed: 5:0

Motion to exit Executive Session(s): 405.6.A: 8:28 PM

Motion by: Carolyn

Seconded by: Ben

Motion passed: 5:0

Other Items/Closing

Meeting Evaluation: Board norms and protocols

Next meeting: November 18, 2021 6:00 PM via Zoom

Board Retreat scheduled February 2, 2022

Motion to adjourn: Carolyn

Seconded: Joe

Passed: 5:0
Meeting adjourned at 8:34 PM