

Approved Nov. 16, 2023

Board Minutes, Fiddlehead Board of Directors
Oct. 19, 2023

1. Call to Order: Meeting was called to order at 6:03 by Bill Doughty, Board chair.
 - a. Present: Members present were Ben Kramer, Susan Doughty, and Bill Doughty. Marie Reimensnyder joined at 6:30.
 - b. Staff Present: Jacinda Cotton Castro, ED; Jason Manjourides, principal; LeeAnn Arnold, Special Ed. Director.
2. Public Comment: None was offered since no public attended.
3. Minutes from meeting on Sept. 20, 2023
 - a. Susan moved and Ben seconded approval. Motion pass 3-0.
4. Executive Director's Report: Our energetic ED highlighted the following items:
 - a. Staffing: we are currently looking for a resource services TA, a ½ time position in RTI, and a grade 1 teacher due to an untimely resignation.
 - b. First fundraising event of the year was a success that generated about \$3500 and a possible new Board member
 - c. Jacinda has submitted a Maine Arts Commission grant for \$7500 seeking support for "Fiddlehead Arts Enrichment"
 - d. Enrollment in day school is 196. Enrollment in afterschool enrichment is 18 which should generate about \$12,000-\$15,000 per month and help balance revenue from summer programs.
5. Principal's Report: Our equally energetic principal reported on the following:
 - a. CIA (curriculum, instruction, assessment)
 - i. Math training and fine tuning continues in the lower grades with Eureka Math.
 1. Upper grades are working with Math Connections
 - ii. Important work is happening with how to integrate math and outdoor education.

- iii. Pod meetings of professionals to work on CIA topics are taking place on Friday afternoons. Jason expressed thanks that the time is available.
 - b. Safety
 - i. Fire drill #2 has happened and arrangements continue to be defined.
 - ii. Training of volunteers has happened and background checks are underway.
 - iii. Oct. 27 is a non student day due to parent/teacher conferences.
 - iv. Bus safety training with Tracy has been completed. She is one of Fiddlehead's greatest assets, both caring and committed to safety.
 - v. Spirit Week is coming up and the days should be filled with delight, yet learning will continue.
- 6. Fiddlehead Finances 101 presented by Ben Kramer, Finance Chair
 - a. Ben presented a well prepared and organized orientation to Fiddlehead finances for the Board and staff present. His main topics were
 - i. Revenues
 - ii. Expenses
 - iii. Budget
 - iv. Reporting
 - v. Q+A
 - b. His presentation is included with the minutes for this meeting.
- 7. Executive Session:
 - a. Ben moved and Susan seconded entering executive session to discuss personnel matters. Motion passed 4-0.
- 8. Return from Executive Session: The Board entered open session again at about 8:10 PM.
 - a. Ben moved and Susan seconded authorizing an additional special education TA for grade one to be funded from the special education reserve fund.
 - i. Motion passed 4 to 0.

- b. Marie moved to allocate \$2500 to engage consulting services on behavioral needs. Susan seconded the motion.
 - i. Motion carried 4 to 0.
- 9. The Board decided by consensus to take up remote voting and the 3 year financial plan at an online meeting next week for those items only.
- 10. Marie moved and Susan seconded to adjourn. Motion carried.